

~~SECRET~~

August 1963

COMPARATIVE COSTS TO STORE AND SERVICE ONE CU. FT. OF RECORDS
(2000 PIECES OF PAPER) FOR ONE YEAR IN OFFICE SPACE
AND IN THE RECORDS CENTER

	<u>AGENCY OFFICE</u>	<u>AGENCY RECORDS CENTER</u>
1. Equipment - - - - -	\$ 3.24	\$.10
2. Space - - - - -	<u>\$ 3.00</u>	<u>\$.33</u>
3. Cost to Store - - - - -	\$ 6.24	\$.43
4. Reference Service (Personnel Costs) - -	\$ 48.65	\$ 1.24
5. Total Cost to Store and Service - - -	\$ 54.89	\$ 1.67

CALL RECORDS ADMINISTRATION STAFF - X2468 - FOR ADDITIONAL INFORMATION ABOUT
THE AGENCY RECORDS MANAGEMENT PROGRAM